

**CURRY COUNTY**  
**PUBLIC TRANSIT**  
**SERVICE DISTRICT**

*ADOPTED BUDGET*

**FISCAL YEAR**

**2019 - 2020**

# **CURRY COUNTY PUBLIC TRANSIT** **SERVICE DISTRICT**

This fund was created to allow the pass through of Federal and State grant funding to the County's non-profit transit operator, Curry Public Transit, Inc. (Operating as both the Dial-A-Ride and the Coastal Express).

# **CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT**

## **DISTRICT - BOARD OF DIRECTORS**

Chris Paasch, Chair  
Court Boice, Vice Chair  
Sue Gold, Commissioner

## **BUDGET COMMITTEE**

Ken Dukek  
Richard Thode  
Brad Alcorn

District Counsel - John HuttI

District Budget Officer - Louise Kallstrom

## **TRANSIT CONTRACT OPERATOR**

Curry Public Transit, Inc.  
PO Box 1444  
Brookings, OR 97415

Operations Manager - Kathy Bernhardt

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## Latest News

[VIEW ALL NEWS](#)



MAY 10, 2019

### Notice Budget Committee of the Curry County Public Transit District Meeting

A public meeting of the Budget Committee of the Curry County Public Transit District, Curry County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at the Commissioners Hearing Room, Courthouse Annex, located at 94235 Moore Street, Gold Beach, Oregon 97444. The meeting will take place on Wednesday, May 15, 2019 at 10:30 a.m.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after May 15, 2019 at the County Clerk's Office in the County Courthouse, 29821 Ellensburg Avenue, Gold Beach, Oregon 97444 from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. weekdays.



MAY 09, 2019

### ADVERTISEMENT FOR PROPOSALS CURRY COUNTY ENGINEERING SERVICES

Curry County, a Political Subdivision of the State of Oregon, is requesting proposals from qualified engineering firms to provide engineering services to

## Key Links

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[Sheriff & Jail](#)

[Emergency Services](#)

[Notify Me](#)

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[Public Records Request](#)



Legal and Public Notice

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Curry County Public Transit District, Curry County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at the Commissioners Hearing Room, Courthouse Annex, located at 94235 Moore Street, Gold Beach, Oregon 97444. The meeting will take place on Wednesday, May 15, 2019 at 10:30 a.m.

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This notice is also available on the Curry County website: www.co.curry.or.us/Departments/Finance.php

Published: May 8, 2019  
in the Curry County Reporter, Gold Beach, Curry County, Oregon.

Affidavit of Publication

STATE OF OREGON

COUNTY OF CURRY } ss

I, Ruby Wagner  
being first duly sworn, depose and say that I am the *Publisher* of the Curry County Reporter, a newspaper of general circulation, as defined by sections 193.010 and 193.020 O.R.S.; and published at Gold Beach in the aforesaid county and state;

Notice of Budget Committee Meeting of the Curry County Public Transit District

a copy of which is here annexed, was published in the entire issue of said newspaper for One ( 1 ) successive and consecutive weeks in the following issues:

May 8, 2019

Signed Ruby Wagner

By: Ruby Wagner- Assistant to Publisher

Subscribed and sworn to before me this

8<sup>th</sup> day of MAY, 2019

Bernadine Diane Morrow  
Notary Public of Oregon

(My Commission expires October 08, 2019)



# Affidavit of Publication

STATE OF CALIFORNIA, COUNTY OF DEL NORTE

I, **Angel Brewer**, a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not party to or interested in the above-entitled matter. I am the principal clerk of the printer of

## Curry Coastal Pilot

a daily newspaper of general circulation, published in the aforesaid county and state as defined by ORS 193.010 and ORS 193.020, that NO.71208554

**Acct Name:** CURRY CO FINANCE DEPT.

**Legal Description:** NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Curry County Publ

05/08/2019

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Brookings, Oregon, this 29 day of May, 2019.

Angel Brewer  
Signature

**NOTICE OF BUDGET COMMITTEE MEETING**  
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 A public meeting of the Budget Committee of the Curry County Public Transit District, Curry County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at the Commissioners Hearing Room, Courthouse Annex, located at 94235 Moore Street, Gold Beach, Oregon 97444. The meeting will take place on Wednesday, May 15, 2019 at 10:30 a.m.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

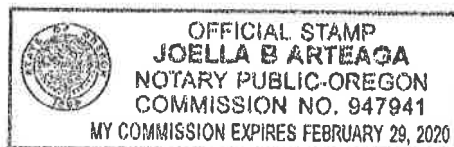
Address of court: 450 H Street, Crescent City, CA 95531  
 Date: 5/24/19 Time: 10:00 a.m. Dept.: 2  
 court as follows:  
 A hearing on the petition will be held in this court on the following date:  
 cause why the court should not grant the author-ity.

Subscribed and sworn to before me this 31

day of June 2019

Notary Public - Oregon

My commission expires: 7/29/20



### AFFIDAVIT OF PUBLICATION

Filed \_\_\_\_\_

By \_\_\_\_\_

From the Office of \_\_\_\_\_

Attorney for \_\_\_\_\_

No. \_\_\_\_\_

In the \_\_\_\_\_ Court of the

STATE OF OREGON  
for the  
COUNTY OF CURRY

# Affidavit of Publication

STATE OF OREGON

COUNTY OF CURRY } ss

I, Ruby Wagner  
 being first duly sworn, depose and say that I am the  
 of the Curry County Reporter, a newspaper  
 circulation, as defined by sections  
 193.010 and 193.020 O.R.S.; and published at  
 Gold Beach in the aforesaid county and state;

## Notice of Budget Hearing of the Curry County Transit District

a copy of which is here annexed, was published  
 issue of said newspaper for One ( 1 ) su  
 consecutive weeks in the following issues:

June 12, 2019

Signed Ruby Wagner  
 By: Ruby Wagner- Assistant to Publisher

Subscribed and sworn to before me this

12<sup>th</sup> day of JUNE

Samantha Ashlie Ross  
 Notary Public of Oregon

(My Commission expires February 11,)



## Legal and Public Notice

FORM LB-1 NOTICE OF BUDGET HEARING

Public meeting of the CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT BOARD OF COMMISSIONERS will be held on June 18, 2019 at 10:10 AM at COMMISSIONERS HEARING ROOM, 94235 Moore Street, Gold Beach, OR 97444. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Curry County Public Transit Service District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Curry County Clerk's Office, between the hours of 9:00 a.m. and noon and 1:00 - 4:00 p.m. This budget is an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Louise Kallstrom, Curry County Accountant Telephone: 541-247-3232 Email: kallstroml@co.curry.or.us

FINANCIAL SUMMARY - REBURSER			
TOTAL OF ALL FUNDS	Actual Amount Year 2017-18	Adopted Budget Year 2018-19	Approved Budget Next Year 2019-20
Beginning Fund Balance/Net Working Capital	6,372	4,540	2,950
Federal, State and All Other Grants, Gifts, Allocations and Donations	457,281	685,537	1,010,790
Other Resources Except Property Taxes	39,972	68,290	84,000
Property Taxes Estimated to be Received			
<b>Total Resources</b>	<b>503,725</b>	<b>760,277</b>	<b>1,078,740</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	403,423	427,497	669,750
Capital Outlay	94,403	332,598	411,000
Appropriated Ending Balance and Reserved for Future Expenditure			
<b>Total Requirements</b>	<b>497,826</b>	<b>760,277</b>	<b>1,078,750</b>

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
III Curry County Public Transit Service District	497,826	760,277	1,078,750
FTE			
Total Requirements	0.00	497,826	760,277
FTE			0.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

Changes in activities or sources of funding. The primary source of funds are Federal transportation grants passing through Oregon Department of Transportation - Public Transit Division. The Secondary source is State general funds passing through the State ODOT - PTD.

PROPERTY TAX LEVIES			
Permanent Rate Levy (rate limit \$0.00 per \$1,000)	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
Total	\$0	\$0

Published: June 12, 2019  
 in the Curry County Reporter, Gold Beach, Curry County, Oregon.



## Budget Message for Curry County Public Transit Service District Fiscal Year 2019-2020

To: Members of the Budget Committee

The following presentation is the Curry County Public Transit District's (the District) budget for the 2019-2020 fiscal year (July 1, 2019 through June 30, 2020). The District was formed in 2006 as a non-taxing special district pursuant to ORS Chapter 451. The budget is a financial and operational plan that presents the revenues and expenditures for the next fiscal year.

The District contracts with Curry Public Transit, Inc. (CPTI) (the Contractor), an Oregon Non-Profit Corporation formed in 2006 to provide regular, safe, reliable and affordable public transportation to senior citizens, persons with disabilities, and the general public of Curry County. The District provides the fleet to support the 'Coastal Express' and 'Dial-A-Ride' operations throughout Curry County with connections to Coos County and Del Norte County, CA.

Funding is primarily sourced with Federal grants to Oregon Department of Transportation - Public Transit Division (ODOT): \$194,572 Coastal Express, and \$108,018 Dial A Ride. The District then passes these grant monies through to its contractor. Both federally funded grants require cash match. The \$67,700 Special Transportation Fund Program grant is State general fund money and may be used as federal grants cash match. Added to the funding this year is State STIF funds \$229,500, which are provided by employee payroll tax, and the STIP Discretionary funds \$280,000.



The District Board is presenting a balanced budget for the 2019-2020 fiscal year totaling \$1,076,790.

## **Financial Policies**

### Basis of Accounting

The District uses the modified accrual basis of accounting. This means that revenues are recognized when they become measurable and available. The District, through its contractor, prepares and forwards grant funding requests to ODOT on a quarterly basis. When received those grant funds are passed through as inter-governmental pass-through payments to the District's contractor to fund its operations. The district uses accounting procedures that are in compliance with Generally Accepted Accounting Principles (GAAP). Financial statements are issued in compliance with standards as determined by the Governmental Accounting Standards Board (GASB) and are included in the Curry County Annual Report as a component unit.

### SUMMARY

The District Board is encouraged that continuing improvements in operations and administration made this past year by the District's contractor, Curry Public Transit, Inc., are reflecting more effective and efficient public transit services in Curry County.

Sincerely,

Louise Kallstrom, Budget Officer

**IN THE BOARD OF CURRY COUNTY  
PUBLIC TRANSIT SERVICE DISTRICT**

IN THE MATTER OF ADOPTING THE )  
2019-2020 FISCAL YEAR BUDGET )

**RESOLUTION R2019-18**

**WHEREAS**, Curry County Public Transit Service District needs to adopt a budget by July 1, 2019 to have legal spending authority;

**THEREFORE, BE IT RESOLVED** that the Curry County Public Transit Service District Board of Directors hereby adopts the budget for the 2019-2020 Fiscal Year in the amount of \$1,076,790 available in the County Clerk's Office; and,


**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2019, and for the purposes shown are hereby appropriated as stated.

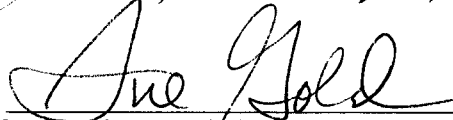
<b>Materials and Services</b>	<b>\$665,790</b>
<b>Capital Outlay</b>	<b>\$411,000</b>

Dated this 19th day of June 2019.

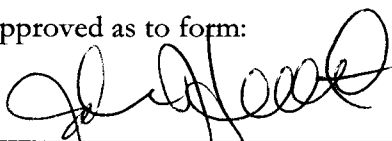
CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT  
BOARD OF DIRECTORS

  
\_\_\_\_\_  
Christopher Paasch, Chair

  
\_\_\_\_\_  
Court Boice, Vice Chair 6/2019

  
\_\_\_\_\_  
Sue Gold, Commissioner

Approved as to form:

  
\_\_\_\_\_  
John Hutt  
Curry County Counsel

**2019-2020 CURRY COUNTY PUBLIC TRANSIT DISTRICT**

**ADOPTED FUND DETAILED RESOURCES/REQUIREMENTS**

<u>Fund/Department</u> <u>Fund</u>	<u>Personal</u> <u>Services</u>	<u>Materials &amp;</u> <u>Services</u>	<u>Capital</u> <u>Outlay</u>	<u>Debt</u> <u>Service</u>	<u>Interfund</u> <u>Transfers</u>	<u>Operating</u> <u>Contingencies</u>	<u>Other Expenses</u>	<u>Total</u> <u>Appropriations</u>
Public Transit Service District Fund		665,790	411,000					- 1,076,790
District Fund Total	-	665,790	411,000	-	-	-	-	- 1,076,790

***FISCAL YEAR 2019-2020  
OPERATING BUDGET***

**CCPTD Budget FUND DETAILED RESOURCES/REQUIREMENTS**

L I N E #	HISTORICAL DATA			L I N E #	2019-2020 CURRY COUNTY PUBLIC TRANSIT DISTRICT		Grant Number	Range	Budget for Next Year 2019-2020			L I N E #	
	Actual		Adopted Budget This Year 2018-19		RESOURCE/REQUIREMENT DESCRIPTION ADOPTED Budget	Account Number			Account Description	Proposed by Budget Officer	Approved by Budget Committee		Adopted by Governing Body
	Second Preceding Year 2016-17	First Preceding Year 2017-18											
1	80,000	67,000	67,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF/STO			67,700	67,700	67,700	1	
2	157,000	83,103	322,580	2	2.39-415.16-331.10-000-02	State - ODOT-STF Discretionary			-	-	-	2	
3	-	11,300	-	3	2.39-415.16-331.20-000-00	State - ODOT-STF Discretionary			-	-	-	3	
4	-	-	-	4	2.39-415.16-331.21-000-00	State - STIF (payroll tax based)			229,500	229,500	229,500	4	
5	-	-	-	5	2.39-415.16-331.22-000-00	State - STIP Discretionary			280,000	280,000	280,000	5	
6	-	-	-	6	2.39-415.16-334.00-000-10	Grant-ODOT-5339			131,000	131,000	131,000	6	
7	114,654	109,727	109,725	7	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ..CFDA 20.513			108,018	108,018	108,018	7	
8	177,806	186,251	186,232	8	2.39-415.16-336.00-000-30	ODOT-5311-Coastal Exp...CFDA 20.509			194,572	194,572	194,572	8	
9	26,736	35,066	60,000	9	2.39-415.16-380.00-000-00	Misc Revenue- Fuel Reimb			60,000	60,000	60,000	9	
10	181	338	200	10	2.39-415.16-391.99-000-00	Allocated Interest			-	-	-	10	
11	6,730	4,568	-	11	2.39-415.16-392.20-000-00	Sales of Vehicles			4,000	4,000	4,000	11	
12	3,518	6,372	4,540	12	2.39-415.16-399.02-000-00	Committed Fund Balance			2,000	2,000	2,000	12	
13	<b>566,625</b>	<b>503,725</b>	<b>750,277</b>	13		<b>TOTAL RESOURCES</b>			<b>1,076,790</b>	<b>1,076,790</b>	<b>1,076,790</b>	13	
14	5,320	6,442	6,000	14	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees			7,000	7,000	7,000	14	
15	78,000	65,000	65,000	15	2.39-415.16-490.00-480-00	Intergov-ODOT - STF/STO			65,700	65,700	65,700	15	
16	177,806	186,251	186,232	16	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal Express			194,572	194,572	194,572	16	
17	114,654	109,727	109,725	17	2.39-415.16-490.00-480-10	Intergov-ODOT - DIAL A Ride			108,018	108,018	108,018	17	
18	-	-	-	18	2.39-415.16-490.00-480-21	Intergov-ODOT - 2016/18 #31363			-	-	-	18	
19	-	-	-	19	2.39-415.16-490.00-480-22	Intergov-STIF (payroll tax based)			229,500	229,500	229,500	19	
20	500	652	500	20	2.39-415.16-490.00-541-00	Advertising - Legal			700	700	700	20	
21	-	-	-	21	2.39-415.16-490.00-615-00	Other Materials & Services			-	-	-	21	
22	15,912	15,999	39,000	22	2.39-415.16-490.00-626-00	Sup-Gas			39,000	39,000	39,000	22	
23	10,824	19,067	21,000	23	2.39-415.16-490.00-627-00	Sup-Diesel			21,000	21,000	21,000	23	
24	238	285	240	24	2.39-415.16-490.00-650-00	Membership-Dues			300	300	300	24	
25	403,254	403,423	427,697	25		<i>TOTAL MATERIALS &amp; SERVICES</i>			665,790	665,790	665,790	25	
26	-	11,300	-	26	2.39-415.16-490.00-721-01	Capital Outlay - Bus Shelters			-	-	-	26	
27	157,000	83,103	322,580	27	2.39-415.16-490.00-742-00	Capital Outlay - Vehicles			-	-	-	27	
28	-	-	-	28	2.39-415.16-490.00-742-10	Capital Outlay - 5339			131,000	131,000	131,000	28	
29	-	-	-	29	2.39-415.16-490.00-742-20	Capital Outlay - STIP			280,000	280,000	280,000	29	
30	157,000	94,403	322,580	30		<i>TOTAL CAPITAL OUTLAY</i>			411,000	411,000	411,000	30	
31	<b>560,254</b>	<b>497,826</b>	<b>750,277</b>	31		<b>TOTAL REQUIREMENTS</b>			<b>1,076,790</b>	<b>1,076,790</b>	<b>1,076,790</b>	31	
32	<b>6,371</b>	<b>5,899</b>	-	32		<b>ENDING FUND BALANCE</b>			-	-	-	32	

**Budget Legend FUND DETAILED RESOURCES/REQUIREMENTS**

L I N E #	HISTORICAL DATA			L I N E #	HISTORICAL DATA IS LOCATED TO THE	FUTURE DATA IS LOCATED TO THE	Budget for Next Year 2010-2011			L I N E #	
	Actual		Adopted Budget This Year 2009-2010				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2007-08	First Preceding Year 2008-09									
Account Number	Account Description	Grant Number	Range								
1	40,000	40,000	40,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF	#25674		40,922	40,922	1
2			42,000	1	2.39-415.16-331.10-000-02	State - ODOT-STO	#26359		42,139	42,139	1
1			28,035	1	2.39-415.16-331.11-000-00	State - ODOT - Senior & Dis	#25929		28,035	28,035	1
1			102,000	1	2.39-415.16-331.11-000-06	State - ODOT - JTA.....CFDA 20.51	#26502		190,705	190,705	1
6			5,840	6	2.39-415.16-334.00-000-04	ODOT- ARRA .....CFDA 20.509	#25712		5,840	5,840	6
7			271,069	7	2.39-415.16-334.00-000-05	ODOT- 5311 - ARRA.....CFDA 20.509	#25626		25,000	25,000	7
ED	111,326	125,995	80,406	10	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ..CFDA 20.510	#26048		-	-	10
13			150,784	13	2.39-415.16-336.00-000-30	ODOT-5311-Formula.....CFDA 20.5C	#25814		100,000	100,000	13
15	9,053	6,154	4,850	15	2.39-415.16-399.00-00-00	Unrestricted Fund Balance			5,550	5,550	15
16	160,379	172,149	724,984	16	<b>TOTAL RESOURCES</b>				438,191	438,191	- 16
17		2,750	2,900	17	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees			3,400	3,400	17
18			38,000	18	2.39-415.16-490.00-480-00	Intergov-ODOT - STF	#25674		38,000	38,000	18
18			42,000	18	2.39-415.16-490.00-480-02	Intergov-ODOT - STO	#26359		40,139	40,139	18
18			28,035	18	2.39-415.16-490.00-480-05	Intergov-ODOT - SR&D	#25929		28,035	28,035	18
18			102,000	18	2.39-415.16-490.00-480-06	Intergov-ODOT - JTA CFDA	#26502		190,705	190,705	18
18	302,983	309,094	150,784	18	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal	#25814		100,000	100,000	18
18			80,406	18	2.39-415.16-490.00-480-10	Intergov-ODOT - DIALA	#26048		-	-	18
18			126,101	18	2.39-415.16-490.00-480-20	Intergov-ODOT - ARRA	#25626		25,000	25,000	18
18			5,840	18	2.39-415.16-490.00-480-30	Intergov-ODOT - ARRA	#25712		5,840	5,840	18
19	2,888	552	3,950	19	2.39-415.16-490.00-615-00	Other Materials & Services			7,072	7,072	19
20		3		20	2.39-415.16-490.00-626-00	Sup-Gas					20
21				21	2.39-415.16-490.00-627-00	Sup-Diesel					21
3 - 2	305,871	312,399	580,016	23	<b>TOTAL MATERIALS &amp; SERVICES</b>				438,191	438,191	- 23
			144,968	24	2.39-415.16-490.00-742-00-	CAPITAL OUTLAY - VEHICLE					24
25	-	-	144,968	25	<b>TOTAL INTER-FUND TRANSFERS</b>				-	-	- 25
24	-	-		24	2.39-415.16-491.14-000-00	Tran To-Road					24
25	-	-		25	<b>TOTAL INTER-FUND TRANSFERS</b>				-	-	- 25
26	305,871	312,399	724,984	26	<b>TOTAL REQUIREMENTS</b>				438,191	438,191	- 26
27	(145,492)	(140,249)		27	<b>CONTRIBUTION TO/(FROM) FUND</b>				-	-	- 27

LINE NUMBERS APPEAR IN THREE POSITIONS  
TO HELP LOCATE DETAILS FOR EACH ACCOUNT

**BUDGET FORM LEGEND**