



Curry County Community Development
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FILE #
FEE

PARCEL LINE VACATION
APPLICATION FORM

Applicant: Please print or type all information except where a signature is required. Please review the attached instructions for information on application procedure.

I. Lot Line Vacation (fill out this portion if proposing a vacation of interior parcel lines within parcels in common ownership)

Map #: Tax Lot: Zoning:

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II. Applicant

Name:

Mailing Address:

City, State, ZIP:

Phone & e-mail address:

III. Agent (if applicable)

Name:

Mailing Address:

City, State, ZIP:

Phone & e-mail address:

IV. Purpose:

V. Signatures of all recorded owner of each parcel involved in this application are required.

If a person(s) other than the owner of the above referenced property is filing this application, or acting as authorized agent in behalf of the owner, a notarized affidavit of authorization or power of attorney from the owner must be submitted with this form.

ORS 92.017 states: A lot or parcel lawfully created shall remain a discrete lot or parcel, unless the lot or parcel lines are changed or vacated or the lot or parcel is further divided, as provided by law.

Signature

Date

Signature

Date

LOT LINE VACATION PROCEDURE

If you want to eliminate the boundary between adjacent parcels a lot line vacation application must be filed with this office for review. This results in a decrease in the number of parcels and should be carefully considered as it is possible current zoning may not allow re-instatement of the line in the future.

WHAT IS THE BASIC PROCEDURE?

The following items are required in submitting a lot line vacation application.

1. COMPLETED APPLICATION FORM

Ownership date must be just as it appears on your most recent deed. Anyone whose name is on the deeds of the parcels involved must sign the application. If an individual is acting as agent for an owner, they must provide a notarized affidavit of authorization or power of attorney from the owner.

2. MAPS

The applicant must provide, with the application form, three copies of an accurate plot plan drawn to scale with meets and bounds descriptions, including:

- a) The outside boundary of the entire area involved; and
- b) The interior lot line to be vacated.

A large 18" x 20" assessor map, showing the subject property, must be provided

3. LEGAL DESCRIPTIONS

The applicant must provide the following metes and bounds described legal descriptions:

- a) Current deeds with legal descriptions of each parcel associated with the proposed adjustment as they presently exist; and
- b) Legal description of outside boundary of entire new parcel as it is proposed