



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date:

July 1, 2020

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

WEEKLY BUSINESS MEETING MINUTES

June 17, 2020

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Paasch at 9:00 a.m. Present were Chair Christopher Paasch, Vice-Chair Court Boice, Commissioner Sue Gold.

Also present: Legal Counsel John HuttI, Director of County Operations Julie Schmelzer, and Administrative Assistant John Jezuit.

The Pledge was recited by all.

2. LINE OF DUTY CASUALTY REPORT

Boice gave the report.

3. AMENDMENT/APPROVAL OF THE AGENDA

Schmelzer Change - Item 6D pay rate is J1 which is about \$4 less per hour less than stated

Add - "The platted roads and alleys" to section 1) of Order on Item 6E

Add - Pacific Corrugated Pipe Co quote to Item 7G

Add - Resolution to Item 8

HuttI Add - Executive Sessions 192.660(2)(f) & (h)

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried unanimously.

4. PUBLIC COMMENTS

None

5. PRESENTATIONS

A. Ten (10) Year Service Award – Sheriff Ward

Ward recognized Parole and Probation Deputy Dona Dotson and stated she is the face of the office in south county, praised her work ethic, and noted she is a very valuable employee. Dona Dotson acknowledged the award and stated it means a lot to her.

B. County Insurance Presentation by Abel Insurance for FY (Fiscal Year) 2020-2021 Property and Liability and Worker's Comp Coverage for the County – Wendy Abel-Hatzel and Amy Timeus, Abel Insurance Agency

Abel-Hatzel summarized the documents in the packet, spoke about the impact of claims on rates, noted the County is looking good, commented on the increase in Property and Liability premiums, gave a brief explanation of credits on premium calculations, and stated if the premium decreases due

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to higher deductibles, then the County would get a credit. Paasch asked about property premium changes with both high and lower deductibles. Boice asked about more background information on our experience rating. Amy Timeus summarized the Worker's Compensation insurance, specifically, experience modification, impact of payroll increase on premium, class code changes, the possibility of a dividend credit, and observed based on data over the past several years, the County's experience modification is good.

C. ODOT (Oregon Department of Transportation) Update – Darrin Neavoll, District 7 Manager Neavoll and Chris Hunter, Southwest Area Manager, presented a PowerPoint showing ODOT District 7 timelines for current projects underway, future studies, and future projects for Hwy 101 specific to Curry County. Neavoll and Hunter spoke about the Patterson Bridge, Hooskanaden and Arizona Beach slide repairs, Brookings, Port of Brookings Harbor, Port Orford, Gold Beach, Carpenterville Road, ADA (Americans with Disability Act) ramps, replacing “tune to AM radio” signage, bridge repairs at various mile posts, traffic flow graphs, and praised working with Richard Christensen, Roadmaster, and the County's Road Department staff. Boice asked for more information about re-doing a bridge deck, cathodic protection, and feedback on recently completed projects such as Hwy 101 through Port Orford. Gold asked about longevity of Hooskanaden repairs and complimented Neavoll on ODOT's speed in completing projects. Paasch suggested partnering with cities to widen sidewalks to accommodate outdoor seating and other opportunities for economic development and commented on the need for the Hwy 101 Wedderburn Rd intersection traffic study. Schmelzer spoke about ways to improve Gold Beach aesthetically and observed the traffic flow graph data can be used for grant applications.

6. CONSENT AGENDA

- A. Minutes Business Meeting May 27, 2020
- B. Minutes Business Meeting June 3, 2020
- C. Adopt a Position Description for a New Position – Aquatic Safety Officer
- D. New Hire of an Employee – L. Martinez PAY RATE AMENDED
- E. Final Order Road Vacation of County Lands for Land Swap with State of Oregon, Oregon Parks and Recreation Department. ADD TO I) “THE PLATTED ROADS AND ALLEYS”
- F. Plan Commission Appointment North County
- G. Safety Committee Appointment
- H. IGA (Intergovernmental Services Agreement) Contract #DOR-132-20
- I. Transfer of an Employee – A. Monazi
- J. Adopt a Position Description for a New Position – Youth Litter Patrol - Juvenile Department

Motion by Boice, seconded by Gold, to approve consent agenda as amended. Motion carried unanimously.

7. DISCUSSION/ACTION ITEMS

- A. Renewing Contract with Abel Insurance for FY (Fiscal Year) 2020-2021 – John Huttli, County Counsel

Motion by Boice, seconded by Gold, to renew contract with Abel Insurance for 2020-2021. Motion carried unanimously.

- B. Order for Property and Liability Insurance – John Huttli, Counsel

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Motion by Boice, seconded by Gold, to approve order for Property and Liability insurance contract. Motion carried unanimously.

C. Order for Workman's Compensation Insurance – John Hutt, Counsel

Motion by Gold, seconded by Boice, to buy SAIF Workman's Compensation insurance. Motion carried unanimously.

D. Curry Homeless Coalition (CHC) – Waiver of Lease Fees and Six (6) Month Notice of Non-Renewal on Colvin St. Lease - Julie Schmelzer, DOC (Director of County Operations)
Schmelzer explained the history of the lease and how the county provided space to help the Curry Homeless Coalition get established, and stated, based on the County's strategic plan, the County is working with other agencies to make sure services are provided; explained the reason for waiving the rent for six (6) months; stated the County is continuing to support the Coalition, but a new location is needed, and, it was her recommendation the County waive the rent to help the Coalition save for a down payment on a new location. She added the order would terminate the lease effective December 31, 2020. Beth Barker-Hidalgo, Director of The Curry Homeless Coalition/SOCRC (Southern Oregon Coast Resource Center), summarized the steps in the process, stated she is working with AllCare and another agency for funding; commented the goal is to get people into housing much quicker than the present system, and praised the Board for giving this idea a chance. Gold suggested putting the money in a trust account to make sure everything is ready to roll. Boice praised the creative option to help the Coalition.

Motion by Gold, seconded by Boice, to approve the order waiving the rent for the next six months, provided there is a community match, and, the lease terminate at the end of the calendar year. Motion carried unanimously.

E. Public Safety Answering Point (PSAP 911) Configuration Project Report Addendum – Julie Schmelzer, DOC

Schmelzer explained the addendum, noted the data in the report showed the configuration is not going to work, and stated the Sheriff's Office and the city of Brookings are still not recommending the study for implementation. Gold asked if City of Brookings paid PSU (Portland State University); Schmelzer said she believed they did. Boice stated the focus was to combine services and noted both sides are dealing with inadequate facilities.

Motion by Boice, seconded by Gold, to not accept the addendum. Motion carried unanimously.

F. Duley Creek Road Adjustment – Becky Crockett, Planning
Becky Crockett explained and summarized the adjustment order.

Motion by Gold, seconded by Boice, to approve the order as written. Motion carried unanimously.

ADED: QUOTE FROM PACIFIC CORRUGATED PIPE CO TO AGENDA ITEM

G. Roadmaster Signature Authority to Purchase \$43,500 Arch Pipe Structure from Contech Engineered Solutions for McKinnon Road FEMA (Federal Emergency Management Agency) Storm Drain Project – Richard Christensen, Roadmaster

Christensen explained the process and noted the quote from Pacific Corrugated Pipe Co was significantly higher than the quote from Contech Engineered Solutions.

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Motion by Gold, seconded by Boice, to approve the purchase. Motion carried unanimously.

H. NIMS (National Incident Management System) Training Policy – Jeremy Dumire, Emergency Management Coordinator

Dumire explained the policy under consideration for adoption and stated the policy is for all employees. Paasch asked how the training will be implemented. Gold asked about the deadline for completion and about the percentage of employees who must complete the training.

Motion by Boice, seconded by Gold, to approve the Personnel Rules be amended to include mandatory NIMS training for all employees and elected officials. Motion carried unanimously.

I. Intergovernmental Agreement (IGA) between Curry County Parks and Oregon State Parks, Re: Alfred A. Loeb State Park – Anthony DeRock, Parks Coordinator

Schmelzer stated, because Loeb State Park is closed due to COVID-19 pandemic restrictions, OPRD (Oregon Parks and Recreation Department - State Parks) reached out to the County and asked for help. Schmelzer described the benefits to the County for helping out State Parks; stated Summer Matteson, Economic Development Coordinator and Anthony DeRock, Parks Coordinator, are working on this; and observed, prior to any County help, an IGA is needed. Paasch agreed on need for an IGA and stated he is worried about the liability to the County. Gold expressed concern about number of personnel needed to run the park. Boice stated, looking at the overall responsibility, he has a few apprehensions; asked if anyone has spoken to the Sheriff; and observed the County helping to run the park will put pressure on the Sheriff. Matteson stated this will be a group effort with community stakeholders, observed DeRock has been in communication with State Parks, and noted south county residents are extremely anxious to get out with their kids. Schmelzer added any costs could be reimbursed with COVID dollars in that the county would not be entering the IGA if it were not for the state closing the park due to COVID.

The Board consensus is to review the proposal after an IGA has been submitted.

J. Curry County Fire Authorities. The Sequence of Responsibilities and Protocol When Fires Occur in our County and Communities – Commissioner Boice

Boice read a statement about individual agency responsibilities and named the speakers at the June 4, 2020, fire season meeting. Gold asked if the County had a wild fire protection plan. Schmelzer advised the County needs to get a Wildfire Protection Plan, she has been in contact with Coos Fire Patrol who is working on the plan, and, she would follow up with them to see if they know when the plan will be completed.

8. PUBLIC HEARING AT 11AM

A. To Consider Adoption of County Fees

Schmelzer stated the County can update fees twice per year and noted fees such as dog licensing and property registration are new. Paasch opened the Public Hearing to public comments. There were none. Paasch closed the Public Hearing. Paasch also asked about social gaming licenses; Huttel explained what they were. Boice stated he wants the public to know the Board does not take revising fees lightly.

Motion by Gold, seconded by Boice, to adopt the county fees resolution as presented. Motion carried unanimously.

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9. DIRECTOR'S REPORT

Schmelzer spoke about

- Both the County and Public Health will be getting their share of the COVID-19 pandemic reimbursement, the total is about \$300,000.
- The Aquatic Safety Program will be starting soon.
- The County hiring litter workers staffed by the Juvenile Department; good work by the Juvenile Department to secure the work.
- The proposal to save money on copiers and printers; expect contracts soon.
- Training people on how to process a credit card claim; more training needed for employees.

10. COMMISSIONER UPDATES

A. Commissioner Boice spoke about

- Derwin Boggs 31-year local Fire Fighter and Coos Forest Protective Association Curry Director.
- A teleconference call with Congressman DeFazio facilitated by AOC (Association of Oregon Counties).
- Working with other County Commissioners.
- Running for Congress to get a Curry County representative.
- The changes to the COVID-19 pandemic response during the last 14 weeks.
- Secretary of Agriculture Sonny Perdue, the forest service, and the progress made since the Chetco Bar Fire on active management to increase resilience of the nation's forests.
- Our biggest burden – increasing unemployment.

B. Commissioner Gold spoke about

- The South Coast Business Employment Commission which has doubled the amount of meals delivered to people in need.
- The AllCare Advisory Board meeting and COVID -19 pandemic grants given out in the county.
- Coastal Health in Port Orford who had no employees laid off during COVID-19 pandemic.
- School opening guidelines and Public Health Administrator authority to close a school.

C. Commissioner Paasch spoke about the Rogue River, specifically

- His communications with the USACE (United States Army Corp of Engineers) to assess status.
- The work being done now.
- The work to be done in the future.
- The number of parties expected to be involved due to the inordinate amount of gravel and sediment.

11. EXECUTIVE SESSION

- 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.
- 192.660(2)(f) To consider information or records that are exempt by law from public inspection.
- 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

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Chair Paasch entered executive session at 11:29 a.m. and exited at 12:15p.m.

12. HIRE ORDERS

A. New Hire – Administrative Secretary – Assessor’s Office

Motion by Gold, seconded by Boice, to approve hire order for Administrative Secretary Assessor’s office. Motion carried unanimously.

B. New Hire – Department Specialist II – Clerk’s Office

Paasch stated this order is stayed until the background check comes back.

C. New Hire – Summer Youth Crew Parks Department

Motion by Gold, seconded by Boice, to approve hire order for summer youth crew. Motion carried unanimously.

13. OTHER (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)


Schmelzer stated Boice has volunteered to be appointed as the County’s representative for weekly video calls with the Governor’s office.

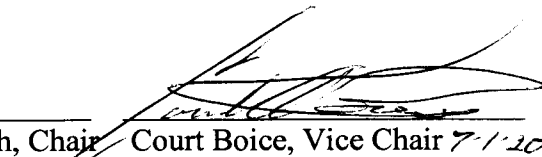
Motion by Gold, seconded by Paasch, to appoint Boice as the Curry County representative. Motion carried unanimously.


14. ADJOURN

Chair Paasch adjourned the meeting at 12:17 p.m.

Dated this 1st day of July, 2020.


Christopher S Paasch, Chair


Court Boice, Vice Chair 7-1-20


Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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