



## CURRY COUNTY BOARD OF COMMISSIONERS

**Approval Date:**

**February 19, 2020**

Commissioners' Hearing Room, Courthouse Annex  
94235 Moore Street, Gold Beach, Oregon

[www.co.curry.or.us](http://www.co.curry.or.us)

### WEEKLY BUSINESS MEETING MINUTES

January 15, 2020

#### 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice-Chair Boice at 9:00 a.m. Present were Vice-Chair Court Boice, Commissioner Sue Gold.

By Phone: Chair Christopher Paasch (phone connection dropped several times).

Also present: Legal Counsel John HuttI, Director of Operations Julie Schmelzer, Administrative Assistant John Jezuit.

The Pledge was recited by all.

#### 2. AMENDMENT/APPROVAL OF THE AGENDA

Paasch phone connection dropped and not reestablished.

Gold - Remove 5B and 5E. Discuss Items 5C and 5D.

Boice - Remove 6E until Paasch is here

HuttI - Add Executive Sessions 192.660(2)(d), (2)(f), and (2)(h)

Schmelzer - Move 6C move to Executive Session 192.660(2) (a). Amend 5F to read DOC

HuttI - Add Executive Sessions 192.660(2)(d), (2)(f), and (2)(h)

Motion by Gold, seconded by Boice, to approve agenda as amended. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

#### 3. PUBLIC COMMENTS (3 minutes per person)

Gordon Clay spoke about the Suicide Awareness and Prevention Council, specifically applications for the City Mayor or Administrator and Faith Based Community positions are needed and summarized a report on the leading causes of death and suicides in Oregon. Patrick McArthur spoke about a loud sound signal on a jetty in Gold Beach and asked the Board to speak to the Coast Guard as the device is in violation of city laws and the Coast Guard manual (Commissioner Gold indicated she was already in touch with the Coast Guard and trying to resolve the issue).

#### 4. PRESENTATIONS

A. Years of Service Award – Sheriff Ward

Ward presented Captain Phil McDonald with a 5 years of service certificate, spoke about McDonald's history with the County, and praised McDonald's work. McDonald thanked Sheriff Ward for the opportunity and spoke highly of Curry County.

For detailed information on any agenda item, refer to Audio/Video.

**B. Years of Service Award – Julie Schmelzer, DOC (Director of County Operations)**

Schmelzer recognized Shellie Creighton, Building Safety, with a 5 years of service certificate and praised Creighton's work. (Creighton was unable to attend.)

**C. Quarterly Reports – County Clerk and Community Development, Renee Kolen, County Clerk and Julie Schmelzer, DOC, respectively**

- Kolen gave an overview of the Clerk's office summarizing the volume of work completed, Clerk's office employee training, airport identifications, and future projects.
- Schmelzer spoke about the Community Development Department, specifically, the positive results of the reorganization, the quarterly increases in new permits due to housing growth, the activities due to the amnesty program, and the anticipated increase in Code Enforcement activity.
- Dave Fortman, Code Enforcement, displayed a presentation, thanked the Board for their support, spoke about the number of cases handled in 2019, and addressed future areas of concentration. Fortman also answered questions about the growing transient camp on county owned property on the Chetco River.
- Summer Matteson, Economic Development Coordinator spoke in detail about current and future Economic Development projects and activities, gave updates on the TLT (Transient Lodging Tax) and the Tourism Promotion Committee, praised the work of Miranda Plagge on the Fair website, and addressed the meetings required to achieve positive outcomes for all stakeholders.

Citizen David Barnes gave public comment about the purchase of OpenGov software program, the hiring of an accounting clerk, and asked the Board to seriously reconsider the contract with OpenGov because the Finance Director is resigning. Barnes also commented on a Lobster Creek fire letter from Boice's personal E-Mail address describing the letter as a self-promotion piece and encouraged the Board to come up with an official county communications policy.

**D. State of the County Video – Julie Schmelzer, DOC**

Schmelzer played the video at the end of the meeting. Huttli pointed out the video is also available on the County cable channel, 182 .

**5. CONSENT AGENDA**

**A. Appoint: One (1) Member to Compensation Board**

**B. ~~Approve: Hire Order for Accounting Clerk~~ Remove (Duplicate)**

**C. Approve: Promotion of Employee – Clerk's Office**

Schmelzer stated the employee is moving into a different position.

Motion by Gold, second by Boice, to approve the change of positions in the Recorder's office.

Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

**D. Approve: Promotion of Employee - Clerk's Office**

Renee Kolen emphasized this employee is being hired to fill a vacant position, and this is not a budget increase.

Motion by Gold, second by Boice, to approve the change of positions in the Recorder's office.

Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

For detailed information on any agenda item, refer to Audio/Video.

E. Approve: Transfer of Employee to Finance Department

Motion by Gold, seconded by Boice, to approve the hire order for the Accounting Clerk. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

F. Approve: Job Description for Existing Position – Public Health Administrator AMEND JOB DESCRIPTION

G. Approve: Oregon Department of Land Conservation and Development Grant for Planning Projects

Motion by Gold, seconded by Boice, to approve consent agenda Items A, F, & G as amended. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

## 6. DISCUSSION/ACTION ITEMS

A. Approve: Task Order 17 for Cedar Culvert – Richard Christensen, Roadmaster Christensen and Miranda Gray, Coordinator South Coast Watershed Council, spoke about why the pipe needs to be replaced, the costs, and the benefits of the project. Schmelzer asked, if approved, which fiscal year the Task Order be in. HuttI asked about the FEMA (Federal Emergency Management Agency) application. Christensen explained two thirds of the costs will be in fiscal year 2019-2020, and the FEMA application has been submitted.

Motion by Gold, seconded by Boice to approve Task Order 17. Motion carried 2-0 Boice, Yes; Gold, Yes; Paasch - Absent

B. Final Order Adams Appeal #AD-1907/A-1901 – Becky Crockett, Planning Director Schmelzer asked for a motion to approve this order. HuttI observed this can be continued to the next meeting.

Motion by Gold, second by Boice, to continue until the January 22, 2020 business meeting. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

C. Contract: Merino + Co for Tailored Financial Management Consulting - Julie Schmelzer, DOC MOVE TO EXECUTIVE SESSION

D. Fee Waiver: Sixes Fire Property Line Adjustment – Julie Schmelzer, DOC Schmelzer explained the reasoning for the request. Gold expressed concern about setting a precedent by waiving fees and asked about setting up a policy for waiving fees. Boice stated let's take it on a case by case basis.

Motion by Gold, second by Boice to waive fee. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

E. ~~Appoint: Parks Liaison~~ – Julie Schmelzer, DOC PULLED UNTIL NEXT MEETING

F. Approve: Eric Feliciano Media Services Contract – Julie Schmelzer, DOC

For detailed information on any agenda item, refer to Audio/Video.

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Schmelzer spoke about the significant cost savings of this approach compared to using Brandt Media, advised Huttli stated the Board has the right to waive the insurance requirement, and requested the order be back dated to January 8, 2020.

Motion by Gold, second by Boice, to approve Eric Feliciano's contract. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

## **7. PUBLIC HEARINGS**

A. 11:00 AM - Resolution Regarding Fair Housing – John Huttli, County Counsel  
Huttli summarized the resolution and explained the process to get to this point. The Public Hearing was then opened. Connie Hunter stated she likes the resolution, encouraged applying for the grant, and thanked Boice for his work on the matter. The Public Hearing was closed.

Motion by Gold, second by Boice, to approve the resolution regarding fair housing. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

B. 11:15AM – Sale of Certain County Owned Properties -- Julie Schmelzer, DOC  
Schmelzer read the order before Board, described the parcels for sale, noted prices being paid, and named the individuals buying the properties. The Public Hearing was then opened. There were no Public comments. The Public Hearing was closed.

## **8. SALE OF CERTAIN COUNTY OWNED PROPERTIES**

A. Approve: Sale of Certain County Owned Properties by Private Sale – Julie Schmelzer, DOC

Motion by Gold, seconded by Boice, to approve the sale of certain county properties as listed by private sale. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

## **9. DIRECTOR'S REPORT**

(None)

## **10. COMMISSIONER UPDATES**

A. Commissioner Gold spoke about

- Her concern about noise in Port of Gold Beach and asking for approval from Board for her to write a letter coming from all Commissioners about the noise.

B. Commissioner Paasch - Absent

C. Commissioner Boice spoke about

- The Dalles making the top 5 in the country on the small business resolution.
- His concern with expenses, revenues, cutting costs, and helping citizens understand.
- HB (House Bill) 2020's effect on the county and the projected increase in oil and electricity costs.
- Dan Brattain being selected as Oregon Ambulance Association president.
- The meeting in Brookings last night.
- The recent passing of Jim Seeley and Bill Ferrell.

## **11. EXECUTIVE SESSION**

For detailed information on any agenda item, refer to Audio/Video.

192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

192.660(2)(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

192.660(2)(f) To consider information or records that are exempt by law from public inspection.

192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Vice-Chair Boice entered Executive Session at 11:36 a.m. and exited at 12:22 p.m.

Staff is to proceed as directed.

Motion by Gold, seconded by Boice, to move forward as directed in Executive Session. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

## 12. HIRE ORDERS

### A. Re-hire of a Former Employee - Public Health Administrator

Motion by Gold, seconded by Boice, to approve re-hire order of a former employee for the position of Public Health Administrator. Motion carried 2-0. Boice, Yes; Gold, Yes; Paasch - Absent

13. **OTHER** (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

(None)

## 14. ADJOURN

Vice-Chair Boice adjourned the meeting at 2:14 p.m.

Dated this day 19th of February, 2020.



Christopher S Paasch, Chair



Court Boice, Vice Chair 2-19-20



Sue Gold, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

For detailed information on any agenda item, refer to Audio/Video.