



CURRY COUNTY BOARD OF COMMISSIONERS

Approval Date

November 12, 2019

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

MINUTES BUDGET COMMITTEE MEETING

May 16, 2019

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Dukek at 10:00 a.m. Present were Chair Ken Dukek, Vice-Chair Brad Alcorn, Court Boice Budget Committee Member, Sue Gold Budget Committee Member Christopher Paasch Budget Committee Member, and Richard Thode Budget Committee Member

Also present: Legal Counsel John Huttli, Budget Officer Louise Kallstrom, Director of County Operations Julie Schmelzer, and Administrative Assistant John Jezuit

The Pledge was recited by all.

2. PUBLIC COMMENTS

None

3. TENTATIVE SCHEDULE

Thode asked about cost of the Assessor's software program and funding from CAFFA (County Assessment Function Funding Assistance). Dukek replied that would be discussed at a later meeting.

Compensation Board Report – Bruce Raleigh

Raleigh named the Board members, stated they met on April 22, 2019, and read the Compensation Board report and recommendations. Raleigh stated the Compensation Board was frustrated as they did not get as much comparison data as they would have liked and there was a lack of information as to their duties. Raleigh also stated the Compensation Board was cognizant of fiscal struggles of Curry County, compared Curry County to Malheur, Crook, Jefferson, and Union Counties but did not consider Morrow or Lake Counties, and wanted to make reasonable recommendation.

Raleigh advised the Compensation Board recommended the following annual increases -

Sheriff	\$2,500
Assessor	\$1,000
Clerk	\$ 957
Treasurer	\$ 960
Commissioners	\$ 0

The Compensation Board also recommended, because a county manager (Director of County Operations) was hired who is doing similar things to what the County Administrator was doing, Commissioners take a reduction in pay to offset the cost of the County Manager. Schmelzer asked if the Compensation Board considered insurance on commissioners. Thode asked how the Compensation Board arrived at their recommended increases observing the county elected officials

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seem to be underpaid compared to other counties and asked what was recommended last year. Thode also spoke about the pay compression issue and recommends a 4% COLA (Cost of Living Adjustment) increase. Boice asked if the Budget Committee is acceptable to making a motion to accept the Compensation Board recommendations and to look at the Assessor's salary. Jim Kolen, Assessor, asked which five (5) counties were compared to Curry in that the Curry Assessor is also the tax collector and asked about the difference between Assessor's pay and the Deputy Assessor's pay. Sheriff Ward asked the Compensation Board to look at the insurance cap. Paasch stated he will be the Compensation Board liaison next year and will get comparison information to the Compensation Board. Paasch also asked if the Budget Committee can deviate from the Compensation Board's recommendation and expressed concern with elected officials getting ahead of everyone else. Huttel stated the Board of Commissioners cannot make a recommendation for a raise in elected official's salary and explained procedures for the Budget Committee to follow to set a ceiling on elected officials salary increase. Dukek expressed the committee can't fix everything in one year. Alcorn agrees with a 4% COLA increase and a \$200 per month increase in the health contribution.

Motion by Dukek, seconded by Paasch, to add a 2% COLA and increase insurance contribution from \$1,000 to \$1,200 per month to all elected officials.

After discussion, the motion was amended to 3% increase for COLA for all elected officials and increase monthly health contribution from \$1,000 to \$1,200. Motion carried 5 to 1. (Dukek, Yes; Alcorn, Yes; Boice, Yes; Gold, Yes; Paasch, Yes; Thode, No)

Assessor's Office Server Repair

Kolen explained in detail the costs of the server repair and stated he will bring the CAFFA grant application to the Business Meeting on May 22, 2019. Thode asked about the funds coming to the county from the CAFFA grant and if payment of yearly maintenance costs.

SRS (Secure Rural Schools)

Gold stated she had received more information. Kallstrom explained she had corrected some problems and went over changes.

Budget Considerations

Dukek suggested trying to get Materials costs down to last year's level, centralize purchasing to save money, and buying certain items in bulk. Kallstrom stated Materials & Service increases are due to 3 things, (1) administrative costs, (2) cost of IT department and (3) increase insurance costs.

BOPTA

Motion by Dukek, seconded by Gold, to approve BOPTA budget. Motion carried unanimously.

Non-Departmental

Kallstrom explained, and the Budget Committee discussed in detail, the rationale for increases, decreases, and/or allocations in the following budget items:

- SRS payments
- General Funds
- Working Capital Reserves
- Use of Road Fund Loans
- Non Departmental
- Monthly Payroll
- Marijuana Revenues

For detailed information on any agenda item, refer to Audio/Video.

- Use of Supplemental Budget

Election Costs

Motion by Dukek, seconded by Gold, to reduce the budget for an overall reduction of \$4,400 in materials and services. Motion carried unanimously.

County Treasurer

Motion by Dukek, seconded by Paasch, to approve the Treasurer's Budget and change regular to irregular. Motion carried unanimously.

Tax Collection Department and Assessor's Office

Motion by Dukek, seconded by Gold, to approve the tax collection and County Assessor's Budgets including the recent changes given to Kallstrom. Motion carried unanimously.

GIS Emergency Management

Ward stated the Sheriff's Department has a plotter which Emergency Management may use. Jim Kolen stated the Assessor's Office also has a plotter. Paasch stated the line item will go to zero. Motion by Dukek, seconded by Gold, to reduce general fund contribution to \$407. Motion carried unanimously.

District Attorney Budget

Motion by Dukek, seconded by Gold, to approve the District Attorney's Budget as prepared. Motion carried unanimously.

County Clerk Budget

Motion by Dukek, seconded by Gold, to approve the Clerk's budget as presented. Motion carried unanimously.

Planning Department and Community Development Budget

Motion by Dukek, seconded by Gold, to approve the Planning Department and Community Development budgets as presented. Motion carried unanimously.

County Surveyor Budget

Motion by Dukek, seconded by Gold, to approve as presented. Motion carried unanimously.

Sheriff Civil Criminal

Dukek noted personnel costs are up 19%, observed the county can't keep taking money out of the road funds, and concluded the committee is making a budget that will work for everybody. Paasch stated things are going to be fluid as the Sheriff's Department will be hiring deputies. Alcorn shared personal experience he had with elected officials and law enforcement officials several years ago, stated we have a short term problem and a long term problem, and concluded there is a need for adequate training. Boice observed there is, around the country, a shortage of recruitable officers. Thode asked for more clarification as he has heard the county hasn't filled some positions yet. Captain Phil McDonald stated the Sheriff's budget has been, over the years, cut drastically. Sheriff Ward stated the Sheriff's Department, based on the Budget Committee's overall recommendations will make the specific line item cuts. Motion by Dukek, seconded by Boice, to approve the Sheriff's budget with the May 13th changes. Motion carried unanimously.

Harbor Sub Station

For detailed information on any agenda item, refer to Audio/Video.

Motion by Dukek, second by Gold, to approve Harbor Sub Station budget. Motion carried 5-1 (Alcorn, Yes; Gold, Yes; Paasch, Yes; Dukek, Yes; Thode, Yes; and Boice, No.)

Jail General Fund Sheriff Department

Gold expressed concern over the non-predictability of medical costs. Boice stated, due to public perception, he is opposed to cuts in law enforcement. Motion by, Dukek, seconded by Gold, to approve small cut to Sheriff Jail Department. Motion carried 5-1 (Gold, Yes; Paasch, Yes; Thode, Yes; Alcorn, Yes; and Dukek, yes; Boice, No.)

Sheriff Communications

Motion by, Dukek, seconded by Paasch, to approve the Sheriff Communications Budget as presented. Motion carried unanimously.

Sheriff's Office Budget

Motion by Dukek, seconded by Boice, to approve the Sheriff's Office Budget with changes made on May 13, 2019 and May 14, 2019. Motion carried unanimously.

Juvenile Department

Motion by, Dukek, seconded by Boice, to approve the budget as written. Motion carried unanimously.

The following motions were made by Dukek, seconded by Gold, to approve the following budget items. The motions were approved unanimously without discussion.

- Emergency Service
- Solid Waste
- Code Enforcement
- Roads
- Bike and Footpath
- Roadside Improvement
- Court Mediation
- County Clerk
- Veteran's Services
- Cornerstone Preservation
- State Courts
- Law Library
- Economic Development Fund
- Bridge Lighting
- Sheriff Restricted Funds
- SAR (Search and Rescue)
- Marine
- Forest Patrol
- Inmate Services
- Parole & Probation (Motion seconded by Paasch, not Gold)
- POLT (Port Orford Landfill Trust)
- Towers Operation
- Tower Capital
- County Courts
- Victims Assistance Fund

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- Child Advocacy Grant
- Event Center/Fair
- Community Development
- Public Health
- Public Health Human Services
- BOC (Board of Commissioners) Office
- Administrative Finance
- Commissioner Travel (Change to \$15,000)
- County Counsel
- Payroll Personnel
- Central County Occupancy
- Internal Services Fund
- Vehicle Service
- Vehicle Replacement
- Road Capital Improvement
- PEG (Public Education Government)
- Building Repair
- Grants
- Self-Insurance
- Road Fund Equipment Self Insurance
- Reserve Funds
 - PERS (Public Employee Retirement System)
 - Roadside Improvement
 - Roads Capital Improvement
 - Road Self Insurance Equipment
 - Road Equipment
 - PERS
 - County Schools
 - Title III
 - Title II USDA (United States Department of Agriculture) Forest Service

Admin IT

Dukek observed this is quite an expense for an outside firm, suggested County may be better served with in-house IT, and expressed concern about security patches. Motion by Dukek, second by Gold, to approve the proposed budget. Motion carried unanimously.

4. ADJOURN

Chair Dukek adjourned the meeting at 3:47p.m.

Dated this 6th day of November, 2019

Curry County Budget Committee of 2019-2020

Resigned

 Ken Dukek, Chair


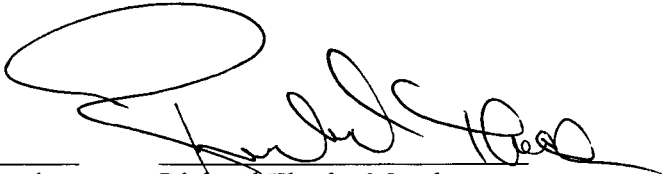
[Signature]

 Brad Alcorn, Vice Chair

[Signature]

 Court Boice, Member 11/2/19

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Sue Gold, Member
Christopher S. Paasch, Member
Richard Thode, Member

Minutes prepared by: John Jezuit, Administrative Assistant