

CURRY COUNTY
PUBLIC TRANSIT
SERVICE DISTRICT

ADOPTED BUDGET

FISCAL YEAR

2017 - 2018

Adopted by Board of Commissioners June 21, 2017

CURRY COUNTY PUBLIC TRANSIT **SERVICE DISTRICT**

This fund was created to allow the pass through of Federal and State grant funding to the County's non-profit transit operator, Curry Public Transit, Inc. (Operating as both the Dial-A-Ride and the Coastal Express).

CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT

DISTRICT - BOARD OF DIRECTORS

Thomas Huxley, Chair
Sue Gold, Vice Chair
Court Boice, Commissioner

BUDGET COMMITTEE

Sam Scaffo
Carl King
Tom Brand

District Counsel - John HuttI

District Budget Officer - Louise Kallstrom

TRANSIT CONTRACT OPERATOR

Curry Public Transit, Inc
PO Box 1444
Brookings, OR 97415

Operations Manager - Kathy Bernhardt

Affidavit of Publication

STATE OF OREGON, COUNTY OF CURRY

I, **Lori Steele**, a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not party to or interested in the above-entitled matter. I am the principal clerk of the printer of

Curry Coastal Pilot

a daily newspaper of general circulation, published in the aforesaid county and state as defined by ORS 193.010 and ORS 193.020, that NO.71156928

Acct Name: CURRY CO FINANCE DEPT.

Legal Description Notice of Budget
Notice of Budget

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates, to wit:

05/10/2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Brookings, Oregon, this 6 day of June, 2017.

Lori Steele
Signature

By: Lori Steele
Principal Clerk

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Curry County Public Transit District, State of Oregon, to discuss the budget for the fiscal year July 1, 2017 to June 30, 2018, will be held at the Commissioners Hearing Room. Courthouse Annex, located at 94235 Moore Street, Gold Beach, Oregon 97444 on Thursday, May 18, 2017 at 10:00 a.m.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after May 18, 2017 at the County Clerk's Office in the County Courthouse, 29821 Ellensburg Avenue, Gold Beach, Oregon 97444 from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. weekdays.

This notice is also available on the Curry County website: www.co.curry.or.us/Public-Notices. The 2017-2018 Proposed Budget will be posted here: www.co.curry.or.us/Departments/Finance.

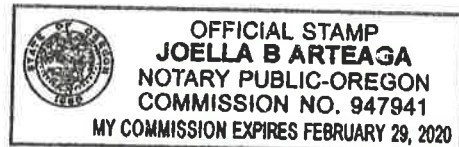
Publish May 10, 2017
No. 71156928

Subscribed and sworn to before me this 8

day of June, 2017

Notary Public - Oregon

My commission expires: February 29, 2020



AFFIDAVIT OF PUBLICATION

Filed _____

By _____

From the Office of _____

Attorney for _____

No. _____

In the _____ Court of the

STATE OF OREGON
for the
COUNTY OF CURRY



Budget Message for Curry County Public Transit Service District Fiscal Year 2017-2018

To: Members of the Budget Committee

The following presentation is the Curry County Public Transit District's (the District) budget for the 2017-2018 fiscal year (July 1, 2017 through June 30, 2018). The District was formed in 2006 as a non-taxing special district pursuant to ORS Chapter 451. The budget is a financial and operational plan that presents the revenues and expenditures for the next fiscal year.

The District contracts with Curry Public Transit, Inc. (CPTI) (the Contractor), an Oregon Non-Profit Corporation formed in 2006 to provide regular, safe, reliable and affordable public transportation to senior citizens, persons with disabilities, and the general public of Curry County. The District provides the fleet (2 vans and 9 buses) to support the 'Coastal Express' and 'Dial-A-Ride' operations throughout Curry County with connections to Coos County and Del Norte County, CA. CPTI also leased two new buses directly from RVTD.

Funding is primarily sourced with Federal grants to Oregon Department of Transportation - Public Transit Division (ODOT): \$186,232 Coastal Express, and \$109,725 Dial A Ride. The District then passes these grant monies through to its contractor. Both federally funded grants require cash match. The \$67,000 Special Transportation Fund Program grant is State general fund money and may be used as federal grants cash match.

The District purchased two buses in the 2016-2017 fiscal year using federal grant funds. One bus is anticipated to be purchased in the 2017-2018 fiscal year.

The District Board is presenting a balanced budget for the 2017-2018 fiscal year totaling \$523,707.

Financial Policies

Basis of Accounting

The District uses the modified accrual basis of accounting. This means that revenues are recognized when they become measurable and available. The District, through its contractor, prepares and forwards grant funding requests to ODOT on a quarterly basis. When received those grant funds are passed through as inter-governmental pass-through payments to the District's contractor to fund its operations. The district uses accounting procedures that are in compliance with Generally Accepted Accounting Principles (GAAP). Financial statements are issued in compliance with standards as determined by the Governmental Accounting Standards Board (GASB) and are included in the Curry County Annual Report as a component unit.

SUMMARY

The District Board is encouraged that continuing improvements in operations and administration made this past year by the District's contractor, Curry Public Transit, Inc., are reflecting more effective and efficient public transit services in Curry County.

Sincerely,

Board of Directors- Curry County Public Transit Service District

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT BOARD OF COMMISSIONERS will be held on JUNE 21, 2017 at 10:10 AM at COMMISSIONERS HEARING ROOM, 94235 Moore St., Gold Beach, OR 97444. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Curry County Public Transit Service District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Curry County Clerk's Office, between the hours of 9:00 a.m. and noon and 1:00 - 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Louise Kallstrom, Finance Director

Telephone: 541-247-3232 Email: kallstroml@co.curry.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount Year 2015-16	Adopted Budget Year 2016-17	Approved Budget Next Year 2017-18
Beginning Fund Balance/Net Working Capital	6,305	5,635	2,800
Federal, State and All Other Grants, Gifts, Allocations and Donations	769,200	536,834	460,707
All Other Resources Except Property Taxes	43,392	60,000	60,200
Property Taxes, Estimated to be Received			
Total Resources	818,897	602,469	523,707

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	0	0	0
Materials and Services	419,173	438,369	425,957
Capital Outlay	396,206	164,100	97,750
Unappropriated Ending Balance and Reserved for Future Expenditure			
Total Requirements	815,379	602,469	523,707

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
2.39 Curry County Public Transit Service District	815,379	602,469	523,707
FTE			
Total Requirements	815,379	602,469	523,707
FTE	0.00	0.00	0.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

No changes in activities or sources of funding. The primary source of funds are Federal transportation grants passing through Oregon Department of Transportation - Public Transit Division. The Secondary source is State general funds passing through the State ODOT - PTD. federal / state grants are included to purchase 1 bus.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$.000 per \$1,000)	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
Total	\$0	

Publish June 14, 2017
No. 71159608

Affidavit of Publication

STATE OF OREGON, COUNTY OF CURRY

I, **Patricia Wilson**, a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not party to or interested in the above-entitled matter. I am the principal clerk of the printer of

Curry Coastal Pilot

a daily newspaper of general circulation, published in the aforesaid county and state as defined by ORS 193.010 and ORS 193.020, that NO.71159608

Acct Name: 71131897 CURRY PUBLIC TRANSIT
Legal Description:

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates, to wit:

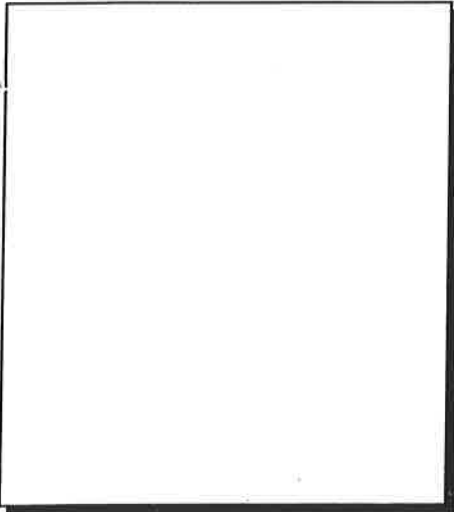
06/14/2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Brookings, Oregon, this 29 day of June, 2017.

P Wilson
Signature

By: Patricia Wilson
Principal Clerk

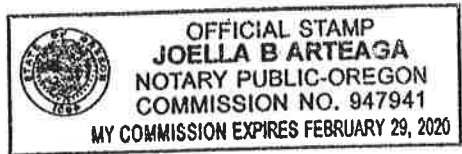


Subscribed and sworn to before me this 29

day of June, 2017

Joella B Arteaga
Notary Public - Oregon

My commission expires: Feb 29 2020



AFFIDAVIT OF PUBLICATION

Filed _____

By _____

From the Office of _____

Attorney for _____

No. _____

In the _____ Court of the

STATE OF OREGON
for the
COUNTY OF CURRY

**IN THE BOARD OF CURRY COUNTY
PUBLIC TRANSIT SERVICE DISTRICT**

IN THE MATTER OF ADOPTING THE
2017-2018 FISCAL YEAR BUDGET

)
)**RESOLUTION R2017-14**

WHEREAS, Curry County Public Transit Service District needs to adopt a budget by July 1, 2017 to have legal spending authority;

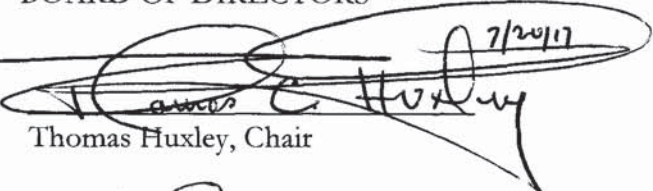
THEREFORE, BE IT RESOLVED that the Curry County Public Transit Service District Board of Directors hereby adopts the budget for the 2017-2018 Fiscal Year in the amount of \$523,707 available in the County Clerk's Office; and,

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown are hereby appropriated as stated.

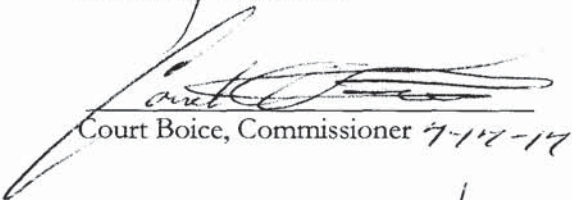
Materials and Services	\$425,957
Capital Outlay	\$ 97,750

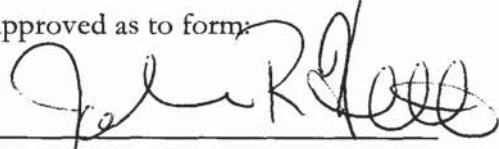
Dated this 21st day of June 2017.

CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT
BOARD OF DIRECTORS

 7/20/17
Thomas Huxley, Chair


Sue Gold, Vice Chair


Court Boice, Commissioner 7-17-17

Approved as to form:

John Hutt
Curry County Counsel

2017-2018 CURRY COUNTY PUBLIC TRANSIT DISTRICT

Adopted FUND DETAILED RESOURCES/REQUIREMENTS

<u>Fund/Department</u> <u>Fund</u>	<u>Personal</u> <u>Services</u>	<u>Materials &</u> <u>Services</u>	<u>Capital</u> <u>Outlay</u>	<u>Debt</u> <u>Service</u>	<u>Interfund</u> <u>Transfers</u>	<u>Operating</u> <u>Contingencies</u>	<u>Other Expenses</u>	<u>Total</u> <u>Appropriations</u>
Public Transit Service District Fund		425,957	97,750					- 523,707
District Fund Total	-	425,957	97,750	-	-	-	-	523,707

***FISCAL YEAR 2017-2018
OPERATING BUDGETS***

CCPTD Adopted FUND DETAILED RESOURCES/REQUIREMENTS

L I N E #	HISTORICAL DATA			L I N E #	2017-2018 CURRY COUNTY PUBLIC TRANSIT DISTRICT		Grant Number	Range	Budget for Next Year 2017-2018			L I N E #	
	Actual		Adopted Budget This Year 2016-17		RESOURCE/REQUIREMENT DESCRIPTION Adopted Budget	Account Number			Account Description	Proposed by Budget Officer	Approved by Budget Committee		Adopted by Governing Body
	Second Preceding Year 2014-15	First Preceding Year 2015-16											
1	91,332	80,000	80,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF/STO			67,000	67,000	67,000	1	
2	-	-	164,100	2	2.39-415.16-331.10-000-02	State - ODOT-STF Discretionary			97,750	97,750	97,750	2	
3	-	-	-	3	2.39-415.16-334.00-000-05	ODOT- 5311 - ARRA.....CFDA 20.509			-	-	-	3	
4	-	396,206	-	4	2.39-415.16-334.00-000-10	Grant-ODOT-5339 - 5 buses			-	-	-	4	
5	-	-	-	5	2.39-415.16-364.00-000-10	Match - 5339 - 5 buses			-	-	-	5	
6	-	-	-	6	2.39-415.16-334.00-000-20	Grant - ODOT STIP - 2 buses			-	-	-	6	
7	-	-	-	7	2.39-415.16-364.00-000-20	Match - STIP - 2 buses			-	-	-	7	
8	126,961	114,654	114,654	8	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ...CFDA 20.513			109,725	109,725	109,725	8	
9	168,000	178,340	178,080	9	2.39-415.16-336.00-000-30	ODOT-5311-Coastal Exp...CFDA 20.509			186,232	186,232	186,232	9	
10	55,893	42,581	60,000	10	2.39-415.16-380.00-000-00	Misc Revenue- Fuel Reimb			60,000	60,000	60,000	10	
11	-	-	-	11	2.39-415.16-390.00-000-00	Reimbursement - Misc			-	-	-	11	
12	95	129	-	12	2.39-415.16-391.99-000-00	Allocated Interest			200	200	200	12	
13	2,421	682	-	13	2.39-415.16-392.20-000-00	Sales of Vehicles			-	-	-	13	
14	-	-	-	14	2.39-415.16-399.00-000-00	Assigned Fund Balance			-	-	-	14	
15	7,410	6,305	5,635	15	2.39-415.16-399.02-000-00	Committed Fund Balance			2,800	2,800	2,800	15	
16	452,112	818,897	602,469	16		TOTAL RESOURCES			523,707	523,707	523,707	16	
17	5,025	4,625	4,000	17	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees			4,460	4,460	4,460	17	
18	89,332	78,000	76,000	18	2.39-415.16-490.00-480-00	Intergov-ODOT - STF/STO			65,000	65,000	65,000	18	
19	-	-	-	19	2.39-415.16-490.00-480-02	Intergov-ODOT - STF Discretionary			-	-	-	19	
20	-	-	-	20	2.39-415.16-490.00-480-06	INTERGOV - ODOT CPTI EXP REIMB			-	-	-	20	
21	-	-	-	21					-	-	-	21	
22	168,000	178,340	178,080	22	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal Express			186,232	186,232	186,232	22	
23	126,861	114,654	114,654	23	2.39-415.16-490.00-480-10	Intergov-ODOT - DIAL A Ride			109,725	109,725	109,725	23	
24	-	-	-	24	2.39-415.16-490.00-480-20	Intergov-ODOT - ARRA			-	-	-	24	
25	-	-	-	25					-	-	-	25	
26	287	736	325	26	2.39-415.16-490.00-541-00	Advertising - Legal			300	300	300	26	
27	4,186	-	5,000	27	2.39-415.16-490.00-615-00	Other Materials & Services			-	-	-	27	
28	32,461	31,871	39,000	28	2.39-415.16-490.00-626-00	Sup-Gas			39,000	39,000	39,000	28	
29	19,345	10,710	21,000	29	2.39-415.16-490.00-627-00	Sup-Diesel			21,000	21,000	21,000	29	
30	310	238	310	30	2.39-415.16-490.00-650-00	Membership-Dues			240	240	240	30	
31	445,807	419,173	438,369	31		<i>TOTAL MATERIALS & SERVICES</i>			425,957	425,957	425,957	31	
32	-	-	164,100	32	2.39-415.16-490.00-742-00	CAPITAL OUTLAY - VEHICLE			97,750	97,750	97,750	32	
33	-	396,206	-	33	2.39-415.16-490.00-742-10	Capital Outlay - 5339 5 Buses			-	-	-	33	
34	-	-	-	34	2.39-415.16-490.00-742-20	Capital Outlay - STIP 2 Buses			-	-	-	34	
35	-	396,206	164,100	35		<i>TOTAL CAPITAL OUTLAY</i>			97,750	97,750	97,750	35	
36	445,807	815,379	602,469	36		TOTAL REQUIREMENTS			523,707	523,707	523,707	36	
37	6,305	3,518	-	37		<i>CONTRIBUTION TO/(FROM) FUND</i>			-	-	-	37	

Budget Legend FUND DETAILED RESOURCES/REQUIREMENTS

L I N E #	HISTORICAL DATA			L I N E #	HISTORICAL DATA IS LOCATED TO THE	FUTURE DATA IS LOCATED TO THE	Budget for Next Year 2010-2011			L I N E #	
	Actual		Adopted Budget This Year 2009-2010				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2007-08	First Preceding Year 2008-09									
Account Number	Account Description	Grant Number	Range								
1	40,000	40,000	40,000	1	2.39-415.16-331.10-000-00	State - ODOT-STF	#25674		40,922	40,922	1
2			42,000	1	2.39-415.16-331.10-000-02	State - ODOT-STO	#26359		42,139	42,139	1
1			28,035	1	2.39-415.16-331.11-000-00	State - ODOT - Senior & Dis	#25929		28,035	28,035	1
1			102,000	1	2.39-415.16-331.11-000-06	State - ODOT - JTA.....CFDA 20.51	#26502		190,705	190,705	1
6			5,840	6	2.39-415.16-334.00-000-04	ODOT- ARRACFDA 20.509	#25712		5,840	5,840	6
7			271,069	7	2.39-415.16-334.00-000-05	ODOT- 5311 - ARRA.....CFDA 20.509	#25626		25,000	25,000	7
10	111,326	125,995	80,406	10	2.39-415.16-335.00-000-30	ODOT-5310-Dial A Ride ..CFDA 20.510	#26048		-	-	10
13			150,784	13	2.39-415.16-336.00-000-30	ODOT-5311-Formula.....CFDA 20.5C	#25814		100,000	100,000	13
15	9,053	6,154	4,850	15	2.39-415.16-399.00-00-00	Unrestricted Fund Balance			5,550	5,550	15
16	160,379	172,149	724,984	16	TOTAL RESOURCES				438,191	438,191	- 16
17		2,750	2,900	17	2.39-415.16-490.00-325-00	Pro Svcs - Audit Fees			3,400	3,400	17
18			38,000	18	2.39-415.16-490.00-480-00	Intergov-ODOT - STF	#25674		38,000	38,000	18
18			42,000	18	2.39-415.16-490.00-480-02	Intergov-ODOT - STO	#26359		40,139	40,139	18
18			28,035	18	2.39-415.16-490.00-480-05	Intergov-ODOT - SR&D	#25929		28,035	28,035	18
18			102,000	18	2.39-415.16-490.00-480-06	Intergov-ODOT - JTA CFDA	#26502		190,705	190,705	18
18	302,983	309,094	150,784	18	2.39-415.16-490.00-480-07	Intergov-ODOT - Coastal	#25814		100,000	100,000	18
18			80,406	18	2.39-415.16-490.00-480-10	Intergov-ODOT - DIALA	#26048		-	-	18
18			126,101	18	2.39-415.16-490.00-480-20	Intergov-ODOT - ARRA	#25626		25,000	25,000	18
18			5,840	18	2.39-415.16-490.00-480-30	Intergov-ODOT - ARRA	#25712		5,840	5,840	18
19	2,888	552	3,950	19	2.39-415.16-490.00-615-00	Other Materials & Services			7,072	7,072	19
20		3		20	2.39-415.16-490.00-626-00	Sup-Gas					20
21				21	2.39-415.16-490.00-627-00	Sup-Diesel					21
23	305,871	312,399	580,016	23	TOTAL MATERIALS & SERVICES				438,191	438,191	- 23
24	-		144,968	24	2.39-415.16-490.00-742-00-	CAPITAL OUTLAY - VEHICLE					24
25	-	-	144,968	25	TOTAL INTER-FUND TRANSFERS				-	-	- 25
24	-			24	2.39-415.16-491.14-000-00	Tran To-Road					24
25	-	-	-	25	TOTAL INTER-FUND TRANSFERS				-	-	- 25
26	305,871	312,399	724,984	26	TOTAL REQUIREMENTS				438,191	438,191	- 26
27	(145,492)	(140,249)	-	27	CONTRIBUTION TO/(FROM) FUND				-	-	- 27

LINE NUMBERS APPEAR IN THREE POSITIONS
TO HELP LOCATE DETAILS FOR EACH ACCOUNT

BUDGET FORM LEGEND