

**CURRY COUNTY PUBLIC RECORDS FEE SCHEDULE
EFFECTIVE JANUARY 4, 2012**

- The cost of photocopies is \$.25 for each page, plus \$3.75 for locating the requested record. Time spent locating records in excess of 15 minutes will be charged at the \$39.50 per hour rate.
- The cost of records transmitted by fax is \$2.00 for the first page, \$1.00 for each additional page, and \$3.75 for locating the requested record. Time spent locating records in excess of 15 minutes will be charged at the \$39.50 per hour rate.
- The cost of records transmitted by e-mail will be \$.10 per page, plus \$3.75 for locating the requested record. Time spent locating records in excess of 15 minutes will be charged at the \$39.50 per hour rate.
- The charge for staff labor, including researching, locating, compiling, editing, overseeing records inspection and otherwise processing information and records, is:
 - \$3.75 for the first 15 minutes of staff time.
 - Beginning with the 16th minute, the charge per total request is \$39.50 per hour and \$9.88 per quarter-hour. A prorated fee is not available for less than a quarter-hour.
- The charge for County Counsel time spent reviewing the public records, redacting material from the public records or segregating the public records into exempt and nonexempt records is \$57.00 per hour.
- Actual cost for use of material and equipment for producing copies of nonstandard records.
- Upon request, copies of public records may also be provided on a compact disk (CD) if the document(s) are stored in the County's computer system. Disks will be provided at a cost of \$5.00 per disk, plus staff labor charge for locating the requested record and each disk may contain as much information as the disk will hold. Due to the threat of computer viruses, the County will not permit requesters to provide disks for electronic reproduction of computer records.
- The actual cost for delivery of records such as postage and courier fees.
- \$3.75 for each true copy certification.

The fees listed above apply to all public records requests, unless governed by a specific departmental fee or otherwise provided for by law. Current department-specific fees can be found at [County website link with latest fees].

For large requests, the County reserves the right to obtain an estimate from a commercial information management firm and charge the County's cost.

PERSONS WITH DISABILITIES MAY BE ENTITLED TO HAVE RECORDS TRANSFERRED TO AN ACCESSIBLE FORMAT AT NO EXTRA CHARGE.