



CURRY COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING

Wednesday, May 2, 2018 – 9:45AM

Commissioners' Hearing Room, Courthouse Annex

94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

Please note – meeting starts at 9:45AM

AGENDA

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- 2. ADOPTION/AMENDMENT OF THE AGENDA (5 minutes)**

- 3. PUBLIC COMMENT**

- 4. CCPTSD (Curry County Public Transit Service District) SUPPLEMENTAL BUDGET (10 minutes) – Louise Kallstrom, County Accountant (Packet Page 2)**

- 5. ADJOURN**

Curry County does not discriminate against individuals with disabilities and all public meetings are held in accessible locations. Auxiliary aids will be provided upon request with 48 hours advance notification. Please call 541-247-3296 if you have questions regarding this notice.

CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT BOARD OF COMMISSIONERS

AGENDA ITEM ROUTING SLIP

FORM 10-001.1 **Revision 3-22-2018**

PART I – SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

PROPOSED AGENDA ITEM TITLE: CCPTSD SUPPLEMENTAL BUDGET

TIMELY FILED Yes No

If No, justification to include with next BOC Meeting

AGENDA DATE^a: 05/02/18 **DEPARTMENT:** Finance **TIME NEEDED:** 10 min

(^aSubmit by 9AM five days prior to the next General Meeting (six days if a holiday falls within that five day period)) **RECOMMENDED AGENDA CATEGORY RESOLUTION**

MEMO ATTACHED Yes No If no memo, explain:

CONTACT PERSON: Louise Kallstrom **PHONE/EXT:** 3232 **TODAY'S DATE:** 04/12/18

BRIEF BACKGROUND OR NOTE: (If no memo attached) A grant for the Curry County Public Transit District for 2016-2018 was inadvertently left out of the 2017-2018 Adopted Budget

FILES ATTACHED:

- (1) Resolution
- (2) Supplemental Budget (Exhibit A)
- (3) Statement from Curry Public Transit, Inc.
- (4) CCPTSD Grant Awards

INSTRUCTIONS ONCE SIGNED:

- No Additional Activity Required OR
- File with County Clerk Name:
- Send Printed Copy to: Address:
- Email a Digital Copy to: City/State/Zip:
- Other Phone:

Note: Most signed documents are filed/recorded with the Clerk per standard process.

PART II – COUNTY ADMINISTRATOR REVIEW

APPROVED FOR _____ BOC MEETING Not Approved for BOC Agenda because

ASSIGNED TO:

**BEFORE THE BOARD OF CURRY COUNTY PUBLIC TRANSIT SERVICE
DISTRICT COMMISSIONERS
IN AND FOR THE CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT**

IN THE MATTER OF REALLOCATION OF)
APPROPRIATIONS BETWEEN CATEGORIES) **RESOLUTION**
IN THE **2017-2018 FISCAL YEAR BUDGET**)

WHEREAS, there exists a need to transfer appropriated spending authority in the Curry County budget between expenditure categories for the purpose of providing for costs beyond the amount that was anticipated in the 2017-2018 fiscal year budget: and,

WHEREAS, such increase and reallocation of appropriation is allowed under ORS 294.471; now,

BE IT RESOLVED that the 2017-2018 fiscal year budget for Curry County be modified as detailed in *Exhibit A* for the specific purpose of providing appropriations to cover expenditures through June 30, 2018.

Dated this _____ day of May, 2018.

CURRY COUNTY BOARD OF COMMISSIONERS

Sue Gold, Chair

Thomas Huxley, Vice Chair

Court Boice, Commissioner

Approved as to form:

John Hutt
Curry County Counsel

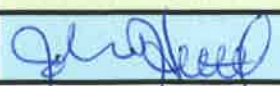
Exhibit A

CURRY COUNTY PUBLIC TRANSIT SERVICE DISTRICT

Supp #1

Supplemental Budget # FY2017-18

Fund Budget Must Balance To \$0.00

Department: Gen Fund / Airport Grant		EXISTING BUDGET	BUDGET CHANGE	NEW Budget
G/L ACCT NUMBER	ACCT DESCRIPTION		+ = increase - = decrease	
Revenue				
-311.10-000-00				
2.39-415.16-331.20-000-00	Grant-ODOT STF Discretionary	-	55,550	55,550
				-
-399.01-000-00	Assigned Fund Balance			-
-399.01-000-00	Restricted Fund Balance			-
	Total Resources	-	55,550	55,550
Personal Services				
-490.00-110-00	Sal-Regular	-	-	-
-490.00-120-00	Sal-Irregular		-	-
-490.00-130-00	Sal-Overtime		-	-
-490.00-213-00	Ben-Health Ins	-	-	-
-490.00-214-00	Ben-Life Ins	-	-	-
-490.00-220-00	Ben- FICA 7.65%	-	-	-
-490.00-230-00	PERS-County	-	-	-
-490.00-235-00	PERS-Employee	-	-	-
-490.00-260-00	Ben-Workers Comp	-	-	-
-490.00-290-00	Ben-OR W/Comp Assessment	-	-	-
	Total Personal Services -	-	-	-
Materials & Services				
-490.00-	Pro Services-Training & Ed		-	-
-490.00-	Other Services-Emergency		-	-
2.39-415.16-490.00-480-21	Intergov-ODOT - 2016/18 #31363	-	55,550	55,550
-490.00-	Travel-Meals & Lodging		-	-
-490.00-	Travel-Mileage Allowance		-	-
-490.00-	Other Materials & Supplies		-	-
-490.00-	Supplies-Non-Capital		-	-
-490.00-	Other Supplies-Comfort Kits		-	-
	Total Materials & Services	-	55,550	55,550
Debt, Capital, Transfers				
-490.00-847-00	Debt Interest Payments			-
-490.00-849-00	Debt Principal Payments			-
-490.00-824-00	Capital Outlay - Motor Vehicle			-
-490.00-824-00	Capital Outlay			-
-491. - -00	Tran To			-
-491. - -00	Tran To			-
-492. - -00	Tran To (use 492 for Tran within a Fund)			-
	Total Expenditures	-	55,550	55,550
			Total Change should = 0 >>	-
Note: Total change should = 0, or Total Revenue change should match Total Expense change.				
Prepared By	Louise Kallstrom	Date	4/26/2018	
Elected Official or Department Head		Date		
Approved By		Date	04/28/18	
County Administrator	Acting Admin		Supp #1	

Louise Kallstrom

From: RK Bernhardt <rkbernhardt@currypublictransit.org>
Sent: Friday, April 27, 2018 10:19 AM
To: Louise Kallstrom
Subject: FW: SUPPLEMENTAL BUDGET - corrected

Louise – I left off one sentence:

Please correct the 2017/2018 budget to reflect this grant, which was awarded in 2016 but not used until this fiscal year:

Grant #31363 is a supplemental STF grant awarded for the fiscal years 2016-2018 for \$55,550. This grant was in two parts:

Bus Match, \$44,250, no match needed. This was partially used on 10/31/2017 for \$8,535 for match for a bus purchase. When originally applied for we had asked for three buses, but were only awarded one.

Bus Shelter, \$11,300, no match needed. This will be used by June 30, 2018 to purchase one bus shelter for Gold Beach and to partially pay for a second shelter for Port Orford. The balance will be paid by Curry Public Transit.

Kathryn Bernhardt, General Manager
Curry Public Transit, Inc.
Curry County Public Transit Service District
PO Box 1771, Brookings OR 97415
541-412-8806 or 800-921-2871
Fax: 541-412-8255

From: Louise Kallstrom <kallstroml@co.curry.or.us>
Sent: Friday, April 27, 2018 9:13 AM
To: RK Bernhardt <rkbernhardt@currypublictransit.org>
Subject: SUPPLEMENTAL BUDGET

Hi Kathy,

Would you please send me a short memo requesting the supplemental budget for the 31363 Grant, total grant of \$55,550 to attach to the supplemental budget request. I would need this by 11:00 this morning so I can get the agenda request into the Board of Commissioners Office. This will be a special meeting on 05/02/18 at 9:45 am.

Thanks,
Louise

Louise Kallstrom, County Accountant

Curry County

GRANTS AWARDED 2017 - 2018

GRANT NAME	Grant #		Total Project Cost	Match %	CPTI Match	Grant Amount	FY 17/18		Quarterly		2017-2018 Reimbursement Applied For								2017/18 Rec'd to Date	2017/18 Grant Balance	Total Grant Balance
							Grant Amount	Match Amount	Est Grant Amount	Est Match Amount	1stQ Jul-Sep		2ndQ Oct-Dec		3rdQ Jan-Mar		4thQ Apr-Jun				
							2017 Date	Amt	2017 Date	Amt	2018 Date	Amt	2018 Date	Amt							
STF/STO*	31999	2017/19	\$ 134,000		\$ -	\$ 134,000	\$ 67,000	\$ -	\$ 16,750	\$ -	7/1	\$ 14,750	10/1	\$ 16,750	1/1	\$ 16,750			\$ 46,250	\$ 18,750	\$ 85,750
5310 DAR	32185	2017/19	\$ 244,569	10.27%	\$ 25,117	\$ 219,452	\$ 109,726	\$ 12,559	\$ 27,431	\$ 3,140	10/1	\$ 27,430	12/31	\$ 27,431	3/31	\$ 27,431			\$ 82,282	\$ 27,434	\$ 137,160
5311 CE		2017/19	\$ 640,162	<i>Details below</i>																	
5311 OPS	31916	2017/19	\$ 600,162	43.92%	\$ 263,591	\$ 336,571	\$ 168,285	\$ 131,796	\$ 42,071	\$ 32,949	10/1	\$ 40,412	12/31	\$ 38,297	3/31	\$ 41,192			\$ 119,901	\$ 48,384	\$ 216,670
5311 ADMIN	31916A	2017/19	\$ 40,000	10.27%	\$ 4,108	\$ 35,892	\$ 17,946	\$ 2,054	\$ 4,487	\$ 514	10/1	\$ 4,487	12/31	\$ 4,487	3/31	\$ 4,487			\$ 13,461	\$ 4,485	\$ 22,431
			\$ 1,018,731		\$ 292,816	\$ 725,915	\$ 362,957	\$ 146,408	\$ 90,739	\$ 36,602											
											\$ 87,079		\$ 86,965		\$ 89,860		\$ -	\$ 281,904	\$ 99,053		

* 7/1 less \$2,000 / yr to County's Admin Fee

CAPITAL GRANTS			Original Grant Amounts				Actual Expenditure					Left Over	
			Awarded	Match	Match Amt	Grant Amt	Date	Cost	Match	Reimb			
5339 BUS	31479	2016/18	\$ 115,000	10.27%	\$ 17,250	\$ 97,750	10/16/2017	83,103	8,535		74,568	31,897	Ordered-del Oct17
BUS MATCH	31363	2016/18	\$ 44,250	0%	\$ 44,250		10/31/2017	8,535	0		8,535	35,715	Used partial for bus in Oct17
GB SHELTER	31363	2016/18	\$ 11,300	0%	\$ 11,300								
* STIP 2BUSES/1VAN		2018/21	\$ 359,500	10.27%	\$ 36,921	\$ 322,579 (Proposed)							