

**CURRY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING**

Wednesday, April 26, 2017 – 10:00 A.M.
Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon
www.co.curry.or.us

Meeting minutes

Present: Thomas Huxley, Chair; Sue Gold, Vice Chair; Court Boice, Commissioner; John Huttl, County Counsel; John Jezuit, Admin Assistant

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Commissioner Huxley called for the pledge of allegiance. Following the pledge of allegiance, Huxley introduced the Board Staff.

2. AGENDA AMENDMENTS {10:01}

There were no substantive changes to the agenda. Huxley had two comments as written.

- A. Two pages of supplemental material were given to replace page 7 and page 9 of the packet.
- B. An additional item, (2)(d), was added to section 14 of the executive session.

3. APPROVAL OF AGENDA {10:02}

Commissioner Gold moved to approve the agenda as written and as amended. Commissioner Boice seconded. Motion passed unanimously.

4. ANNOUNCEMENTS {10:04}

Huxley announced there would be a meeting with the Community Development Director on Friday, April 28th at 10:00am.

5. PUBLIC COMMENTS (3 minutes per person; 30 minute limit for all public comment)

There was no public comment.

6. CONSENT CALENDAR

None

7. ADMINISTRATIVE ACTIONS/APPOINTMENT

None

8. PUBLIC HEARING

None

9. PROCLAMATIONS/RESOLUTIONS/LEGISLATIVE ACTIONS {10:05}

County Assessment Function Funding Assistance (CAFFA) Annual Grant

Commissioner Huxley started the discussion presenting six questions concerning the CAFFA grant and for the County Assessor, Jim Kolen, to publicly answer. Below are some of Huxley's questions as written and the County Assessor's replies.

1. **Brief history of the CAFFA program as it applies to Curry County over the last fifteen years.**
 - a. County Assessor Kolen stated the program began in 1990 and it provides assistance to help offset the cost for assessment taxation in the different counties of Oregon. The program works in the form of a money pot that averages around \$200,000 a year based on a \$10 per recording of document fee and from interest collected on unpaid property taxes. In the past, the Program covered approx. 30-35% of assessment taxation costs, but currently covers approx. 18%. The drop in coverage is based on higher assessment taxation costs around the state and a lower CAFFA amount. Since 1990, Curry County has received almost 6.2 million dollars from the CAFFA grant. Expenditure levels over the last three years were \$852,000 for 2014-15 with \$149,500 in CAFFA shares, \$872,107 for 2015-16 with \$149,163 in CAFFA shares, and \$929,687 for 2016-17 with \$157,122 in CAFFA support

2. **Typical ‘Work Plan’ requirements and reporting of deliverables required for participation in the CAFFA Grant Program for any given year. {10:14}**

Assessor Kolen explains the ‘Work Plan’ requirements from the CAFFA grant application.

 - a. **Form 1:** Essentially gives the department of revenue an idea of where personnel resources are expended for assessment taxation purposes.
 - b. **Form 2 & 3:** Narrates any changes between this year and last year detailing explanation of staffing issues and general comments.
 - c. **Form 4:** Assessor Kolen shared the appraisal resources including the types of accounts and the number of FTEs’ employed in the different activities. In section 2, Assessor Kolen pointed out that 200-250 people come in during the year wanting to discuss appealing their property values, but in the end only seven of them actually appealed. During section 3, there was discussion between Assessor Kolen and Chair Huxley detailing the subtotal of appraisals, both physical and recalculation only, which equaled around 20-21,000 taxable accounts out of the total 23,000 property accounts in the county.
 - d. **Form 5:** {10:24} Assessor Kolen highlighted on line 11 & 12 which details how many second and third trimester notices were sent out. The numbers show of the 21,000 taxable accounts, all but about 3,000 are paid in the first trimester.
 - e. **Form 6:** Details new accounts, consolidations of accounts, or tax district boundary changes. Assessor Kolen explained last year 2,087 deeds (properties) changed hands.
 - f. **Form 7:** {10:27} Breaks the cost for assessment taxation into various categories and gives a total of expenditures for CAFFA consideration equaling \$825,996.
 - g. **Form 8, 9, & 10:** Form 8 details the Grant Application Resolution, form 9 is the Racial and Ethnic Impact Statement, and form 10 is the Assessor’s Office- Organizational Chart.

3. **Historical reappraisal cycles (in years) achieved over the last fifteen years in Curry County {10:20}**
 - a. Assessor Kolen explained that over the last five years the physical reappraisal is usually made in a 19 year cycle.

4. **Current estimated Curry County reappraisal cycle in years.**
 - a. Assessor Kolen shared that if they keep the current trained staff, they should be able to do the reappraisal in a 15 year cycle. He stated that there are quite a few counties who have comparable cycles as Curry County’s. Later in the meeting {10:30}, Assessor Kolen

explained that the cycle could drop from a 15 year cycle to a 7 year cycle if they were able to higher another appraiser. There was discussion between the Board of Commissioners and Assessor Kolen about outside appraisers and what type of efforts could be or have been made to help this position be paid for.

Motion

Boice motioned to approve the CAFFA grant application subject to the two figures on form 8 in the amount of \$825,996. Gold seconded the motion. Motion passed unanimously.

10. NEW BUSINESS

None

11. OLD BUSINESS

None

12. PRESENTATIONS TO THE BOARD

None

13. COMMISSIONER UPDATES/LIAISON & DEPARTMENT ACTIVITY REPORTS

Commissioner Boice: {10:47}

- Boice reported on topics focused primarily on public safety and law enforcement. He attended a Wasco County College session that gave insight on the pressures that County Sheriffs go through as the only elected law enforcement individuals as well as reviewing circuit court and the responsibility of public officials concerning public safety. While in Wasco County he toured North County Jail that is administered and used by four different counties. Boice continued with how beneficial the effort from the state has been concerning the local Public Safety Coordinating Council. Also, Boice met individually with the three Jackson County Commissioners and found they are very well managed.
- At {10:53} He discussed an advisory question on regulating commercial recreational marijuana production. The concern behind the question is focused on rural residential zones and property values.
- At {10:56} He discussed meeting with former County Administrator Julie Schmelzer who has basically offered to volunteer her time to help with grant-writing. He then discussed meeting with the Road Master about the aging communication towers and the potential problems down the road. Lastly, Boice touched on the topic about consequences of balancing the budget through cuts in the Sheriff's office.

Commissioner Gold: {11:05}

- Gold reported attending the South Coast Business Employments Corporation meeting in Coos Bay. She reported the corporation has three main purposes to take care of senior services including meals on wheels and home care. She stated, "They service both Coos and Curry County which is interesting." Another feature of the program is dial-a-ride, bus routes in Coos County and helping with workforce development.
- At {11:06} she opens up the topic about a manager position and possibly an interim manager position to get things ready for a permanent manager. Commissioner Huxley commented about having the subject put on the agenda for the next general meeting.

Commissioner Huxley: {11:15}

- Huxley discussed changes during the week of the budget meetings. He asked that the general meeting be moved from the 17th (the middle of the week during the budget meetings) to the following week. The purpose of the change was to "Not have such a major distraction in the middle of the budget meetings" The schedule change was agreed upon unanimously.

14. EXECUTIVE SESSION {11:20}

Executive session ORS 192.660 (2)(F);(2)(H) & (2D)

- (f) To consider information or records that are exempt by law from public inspection.
- (h) To consult with counsel concerning the legal rights and duties of a public with regard to current litigation or litigation likely to be filed.
- (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Per County Counsel HuttI to discuss SEIU negotiations

At 1:22P.M., the Board came out of executive session.

Huxley stated, "We are going to proceed as discussed and request that County Council HuttI do so as discussed during executive session." Boice motioned to proceed as discussed. Gold Seconded. Motion passed unanimously.


15. ADJOURN

Huxley adjourned the meeting at 1:23P.M.

Dated this 2nd day of May, 2018.

Curry County Board of Commissioners


Sue Gold, Chair

 5/2/18
Thomas Huxley, Vice Chair


Court Boice, Commissioner

Transcribed by: J. Allen on March 30, 2018