

PUBLIC RECORDS REQUEST

Deposit Fee - accompanies request, if required	\$25.00	
Acknowledgement fee estimate (if fees total cost is in excess of \$25.00)	Estimate	
County Counsel review fee (review, redact, exempt vs non-exempt)	\$3.00	per page or
OR...County Counsel review fee	\$59.00	per hour
Actual Costs:		
Photocopies-8 1/2"x11" - (can vary depending on department and size)	\$0.25	per page
Fax transmittals	\$2.00	per page
Email transmittals, excluding research	\$0.00	
Material & equipment for producing copies of nonstandard records	Actual cost	
CD Electronic reproduction of computer record	\$5.00 + IT Data Search Time	
Labor: Research, locate, compile, edit, document insp. Etc....	\$40.00	per hour
Delivery of records - postage and courier fees	Actual cost	
True copy certification	Actual cost	
IT data search fee	\$114.00	per hour

Contact phone number: (541) 247-3291